

Instructions for Authors

History

The Proceedings of the Royal Geographical Society of Australasia (S.A. Branch) from 1885 to 1986 and then *The South Australian Geographical Journal* from 1987 has been the journal of the Royal Geographical Society of South Australia, under the terms of the Royal Charter, since 1885.

Since 1885, it has published original unrefereed accounts of first exploration or settlement of South Australia, the Northern Territory, northern Western Australia, Antarctica, and New Zealand. During this time some research papers and review articles were refereed and included. The Society Council membership and annual reports have also been included. Since 1987, rigorous editorial oversight has been employed and refereed papers range across the entire subject of geography, with particular reference to public debates, policy-orientated agendas, and notions of 'relevance.'

Journal aim: we aim to publish the work that explores geography in all its forms. We welcome papers that explore the application of theoretical or conceptual geographical ideas to policy and practice, particularly in Australia, case studies, research from early career researchers and cutting edge and interdisciplinary projects.

Audience: the journal attracts a diverse audience of readers in academia, business, governments, members of the society and non-governmental organizations, and students interested in the interface between people and place, human and physical geographies, and the connections between them.

Contributions welcome: contributions are invited on the geography of South Australia and its immediate vicinity, and on the nature, methods, and study of geography, broadly interpreted. Contributions can be research papers, which are peer reviewed by two independent referees, and other papers such as lectures, reviews, commentaries, and research notes, which are not refereed. It will be made clear on publication, which are peer reviewed manuscripts. Manuscripts focusing on local issues are welcome. Proposals for guest-edited special issues are encouraged and welcomed.

Submission: electronic submission as Word documents is preferred. Please e-mail manuscripts to the Chief Editor, Dr Melissa Nursey-Bray, at Melissa.Nursey-Bray@adelaide.edu.au.

Length: articles should generally not exceed 6,000 words. Shorter contributions are also welcome. Papers should include the name, position, and

institutional affiliation of all authors, title, and an abstract of no more than 120 words. First order headings are set in bold lower case, second-order headings, if used, are in italics. Footnotes are not used, but endnotes may be used sparingly. The preferred location of any illustrative material submitted separately to the text should be indicated.

Format of paper is to be as follows:
Title Page

The title page needs to include the following information:

- A concise and informative title.
- Author names and affiliations. (This includes the given name(s) and family name(s) of each author.)
- Authors' institutional affiliations are to be presented with a lower case superscript letter immediately after the author's name and in front of the appropriate address.
- The full postal address of each affiliation, including the country name and, if available, the e-mail address of each author.
- Clear indication of the identity and details of the corresponding author.

Abstract

We accept the interdisciplinary nature of geographical research, so will not be prescriptive about how the abstract is presented, but any abstract should state the purpose of the paper, and summarize its key ideas/narrative. It needs to be able to convey to the reader, as a stand-alone piece, the nature and intent of your submission. Do not include in-text citations, acronyms or abbreviations. The abstract is to be 120–250 words.

Key words

Please provide 4 to 6 key words.

Paper structure

Again, recognizing disciplinary differences regarding presentation of academic work, we do not suggest a prescriptive paper structure, however, each paper needs to include some introductory statements, a summary of the work undertaken and some analysis or discussion of the implication of the work. References, if used need to be cited and provided in a reference list at the end of the article.

Additional information

Fonts

Please submit your paper according to the following style and formatting requirements

Fonts

1. Title – Arial 18, bold
2. Authors – Arial 9.5
3. Abstract – abstract title: Arial 13.5, abstract body: Arial 9.5
4. Main body – chapter titles: Arial 13.5, text: Arial 9.5
5. List of items – bullet points
6. Figures – Arial 10
7. Tables – Arial 9.5
8. References – references title: Arial 13.5, reference list: Arial 9.5
9. Appendix – appendix title: Arial 13.5, appendix body: Arial 10

Quotations: if short these should be enclosed in single quote marks in roman font (not italic). If longer than 30 words should be indented 0.5cm from the left hand margin in roman font (not italic) and with no quote marks.

Tables: should be numbered with Arabic numerals and headed with a concise title.

References: should follow the Harvard or Author-Date system using the punctuation as set out in this issue.

Example of a journal citation: Smith, ST & Jones, J 2015 Title of paper, *Journal Name*, vol. 11: pp. 100–122.

Example of a monograph citation: Smith, ST & Jones, J 2015 *Title of monograph*, Publisher, Place of publication.

Page numbers for references in the text should be used when quoting directly or citing specific information from a source.

Illustrations: illustrations should be submitted separately as JPG digital files so they can be enhanced if needed, resized, and inserted into the text. Illustrations may be printed in color.

Check list:

- There is one designated corresponding author with the following: (i) E-mail address, and (ii) Full postal address.
- Are all necessary files attached to the e-mail?

- Include up to five key words.
- Are all figures included (include relevant captions)?
- Are all tables included (including titles, description, endnotes)?
- Do all figure and table citations in the text match the files provided?
- Are all supplementary and other files (e.g. Response to reviewers) included?
- Is the manuscript 'spell checked' and 'grammar checked'?
- Are all references mentioned in the Reference List cited in the text, and vice versa?
- Have all permissions been obtained for use of copyrighted material from other sources (including the Internet).
- Have you completed the competing interests statement that is provided (you must do this even if the authors have no competing interests to declare)?

Ethics in publishing: it is assumed all works submitted have adhered to the required ethics in publishing. There must be a statement to this effect as an endnote, at the end of the article, prior to the reference list.

Declaration of interest: authors must declare any financial and personal relationships with other people or organizations that could inappropriately influence (bias) their work.

Submission declaration and verification: in submitting an article, the author assures the Editor that the paper is not under consideration for publication elsewhere. To verify originality, your article may be checked by the originality detection service CrossCheck.

Changes of authorship: please consider changes to authorship, both in terms of the list and order of authors prior to submission. Changes made after acceptance of the submission can only be approved by the Editor. If such a change is requested the Editor must receive: (a) explanation for the change in author list, and (b) written confirmation (e-mail, letter) from all authors that they agree with the addition, removal or rearrangement. In the case of addition or removal of authors, this includes confirmation from the author being added or removed.

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Referees: this journal uses a double blind review process so please take out any identifiers in the manuscript when first submitted for review.

Review process: eligible papers will be reviewed against the criteria of originality, quality, policy rele-

vance, and contribution to geography. The capacity of papers to be relevant to interdisciplinary audiences is encouraged. Manuscripts will be reviewed by at least two reviewers. The Editor makes final decision/ approves manuscripts for publication.